



Stan Falke
Presiding Commissioner

8 S. Main, Suite 6
Carrollton, MO 64633

Everett Shields
District #1 Commissioner

Petal J Stanley
County Clerk

(660) 542-0615
(660) 542-0621 Fax
www.carrollcountymo.gov

David Martin
District #2 Commissioner

August 31, 2023

RE: Request for Qualifications (RFQ)

Engineering Design and Construction for

RFQ for BRO-R017002

Dear Consultant:

The Carroll County Commission is requesting the services of a consulting engineering firm to perform the described professional services for the project included on the attached list. If your firm would like to be considered for these consulting services, you may express your interest by responding to the appropriate office, which is indicated in the attachments. Please limit your letter of interest to no more than three pages. This letter should include any information which might help us in the selection process, such as the persons or team you would assign to each project, the backgrounds of those individuals, and other projects your company has recently completed or are now active. It is required that your firm's Statement of Qualification (RSMo 8.285 through 8.291) be submitted with our firm's letter of interest or be on file with Carroll County. The Statement of Qualification is not included in the page count limit.

Disadvantaged Business Enterprise (DBE) Firms must be listed in the MRCC DBE Directory located on MoDOT's website at www.modot.gov, in order to be counted as participation towards an established DBE Goal. We encourage DBE firms to submit letters of interest as prime consultants for any project they feel can be managed by their firm.

It is required that your firm be prequalified with MoDot and listed in [MoDot's Approved Consultant Prequalification List](#), or your firm will be considered non-responsive.

We request all mailed or delivered letters be received by 10:00am on September 27, 2023, at the following address:

Carroll County Commissioner's Office
Attn: BRO-R017002
8 S Main Street, Suite 6
Carrollton, Mo 64633

Sincerely,

A handwritten signature in black ink that reads "Stan Falke".

Stan Falke

Carroll County Presiding Commissioner

Attachment

Federal Aid Number	BRO-R017002
Location	County Road 271 Over Tater Hill Creek Regional Bridge 2170008
Proposed Improvement	This project will remove the poor rated structure and replace it with a new sufficient structure. Contractor will lengthen the bridge to allow the cross section under the bridge to have sloped banks to open up the waterway and eliminate the abrupt change in the channel width, helping decrease erosion issues. The new structure will have room for 2 lanes. The anticipated replacement structure will be app 150' long and 24'6' wide bridge.
Length	Includes Bridge/Approach and Roadway=350Feet
Approximate Construction Cost	1,045,000.00
DBE Goal Determination	0%
Consultant Services Required	<p>The engineering responsibilities may include but are not limited to the preparation of Preliminary and Contract plans and Right of Way Plans. As part of preparing the plans the consultant may need to perform surveying, geotechnical investigations, hydraulic studies and provide environmental and historic preservation services/permits including the preparation of PS&E and final documents.</p> <p>Bid Phase: Advertising, letting & award services.</p> <p>Construction Phase: work with contractor on behalf of the County, assist with preconstruction conference, perform periodic site inspection, prepare change orders, inspect construction materials, check shop drawings submitted by contractor, conduct construction test and inspection, be present during critical construction operations, work with County to do full time inspections and reporting and participate in final inspection.</p>
Other Comments	
Contact	<p>Stan Falke, Presiding Commissioner 8 S. Main St. Carrollton, MO 65633 Phone 660-542-0615 Email: countyclerk@carrollcomo.org</p>
Deadline	9/27/23 by 10am



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- **Submit:** Letter of interest should not exceed 3 pages total. A page is defined as 8 ½ x 11 inches and printed on one side. Three (3) copies of the letter of interest should be received at the address and by the time specified.

Pursuant to the Brooks Act for Consultant Selection—the following criteria will be the basis for selection.

Experience and Technical Competence--	30 Max Points
Capacity and Capability--	30 Max Points
Past Record of Performance--	40 Max Points